



Education and Culture  
Lifelong Learning Programme  
GRUNDTVIG

Name of evaluator: \_\_\_\_\_

<p><b>GRUNDTVIG</b> <b><u>ASSISTANTSHIPS</u></b> <b>COMMON EUROPEAN ELIGIBILITY CHECKLIST</b> <b>2010</b></p>
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<b>GRU-ASST Reference N°</b>
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<b>Name of the applicant:</b>	<b>Family name:</b>
	<b>First name:</b>

	YES
<b>The application has been submitted to the National Agency (NA) of the country where the applicant is resident. If the applicant is working / studying in a country other than that in which he/she is resident, the application has been sent to the NA in the country where the applicant is working / studying.</b>	
<b>The application has been submitted by the published deadline.</b>	
<b>The application has been submitted using the correct application form.</b>	
<b>The application form is not handwritten.</b>	
<b>The application form is completed in full and includes all the requested attachments, including notably the required letter of acceptance from the host organisation for the Assistantship.</b>	
<b>The application form has been completed using one of the official languages of the EU or, in the case of the EFTA/EEA or candidate countries, in the national language of the country concerned.</b>	EU lang <input type="checkbox"/> Other lang <input type="checkbox"/>
<b>If submitted in the national language of an EFTA/EEA or candidate country, a translation into EN or FR or DE is supplied</b>	
<b>The application bears the applicant's original signature.</b>	
<b>If the applicant is an employed person, the application form is also signed by the applicant's employer organisation.</b>	
<b>The applicant is a national or permanent resident of a country participating in the Lifelong Learning Programme or a national of another country working or living in a participating country in compliance with that country's legal requirements (please refer to relevant National Agency website). (NA may require applicants to submit proof of nationality, e.g. photocopy of identity card / passport, if they wish.)</b>	
<b>The applicant belongs to one of the categories eligible for a grant under the Grundtvig Assistantships Action.</b>	
<b>The type of activity to be undertaken is eligible under the Grundtvig Assistantships Action.</b>	
<b>The Assistantship will take place in one of the countries participating in the Lifelong Learning Programme.</b>	
<b>The country of origin and/or the country of destination is a Member State of the EU.</b>	
<b>The Assistantship will take place in a country other than the country where the applicant is living / working.</b>	
<b>The Assistantship will take place within the eligible period.</b>	
<b>The Assistantship is eligible in terms of duration (over 12 to 45 weeks)</b>	

*(If applicable, NA to add national eligibility criteria)*

**ASSESSMENT**

The application is eligible: Yes   
No

**If the application is not eligible on the basis of one or several of the criteria above, please give details if necessary:**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name and signature