



Education and Culture  
Lifelong Learning Programme  
GRUNDTVIG

Name of evaluator: \_\_\_\_\_

<p><b>GRUNDTVIG WORKSHOPS</b></p> <p><b>COMMON EUROPEAN ELIGIBILITY CHECKLIST 2010</b></p>
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<b>Grundtvig Workshop reference N°</b>
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<b>Name of applicant organisation:</b>	
<b>Workshop title:</b>	

<b>The application has been submitted by the applicant organisation on 19 February 2010 at the latest (postmark date, receipt of express mail service (if applicable)).</b>	
<b>The application has been submitted using the correct application form.</b>	
<b>The application has been submitted according to the instructions published by the National Agency.</b>	
<b>The form is not handwritten.</b>	
<b>The form has been completed in full and includes all the requested attachments</b>	
<b>The subject is relevant for a GRUNDTVIG Workshop</b>	
<b>The planned duration of the workshop is from 5 to 10 days (excluding travel).</b>	
<b>It is envisaged that at least 10 learners from countries other than the host country of the workshop will participate.</b>	
<b>The learners come from at least 3 LLP participating countries other than the country where the Workshop is to be held.</b>	
<b>Not more than one third of the learners will come from any single country.</b>	
<b>The Workshop will take place in the same country as the one where the applicant organisation is located.</b>	
<b>The Workshop takes place within the eligible period (01.09.2010 – 31.08.2011)</b>	
<b>The applicant organisation is a legal body and is eligible to receive funding from this National Agency to organise a Grundtvig Workshop.</b>	
<b>The form has been signed by the legal representative of the applicant organisation or a person duly authorised by the legal representative.</b>	
<b>The applicant organisation has fulfilled its contractual obligations in relation to any earlier grants received from the National Agency, i.e. the organisation has no outstanding repayments to the NA which should already have been made (exclusion criterion).</b>	
<b>Das ausgefüllte Finanzformular ist im Original dem Antrag beigelegt</b>	
<b>Der Nachweis des rechtlichen Status der Organisation ist in Kopie beigelegt</b>	

## ASSESSMENT

The application is eligible: Yes   
No

**If the application is not eligible on the basis of one or several of the criteria above,  
please give details if necessary:**

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Date

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Name and signature