DISCLAIMER

This document represents a sample of an application form. It must not be used for real applications to a National Agency.

Please also note that the sections and questions presented below may ultimately differ from the electronic application form made available to applicant organisations.

We strongly advice check the questions carefully when filling in real application.
Call 2019 Strategic Partnerships (SP) (KA201, KA202, KA203, KA204, KA205)
Project Description

Please explain the context and the objectives of your project as well as the needs and target groups to be addressed. Why should this project be carried out transnationally?

What results are expected during the project and on its completion?

In what way is the project innovative and/or complementary to other projects already carried out by the participating organisations?

How did you choose the project partners and what will they bring to the project? Does it involve organisations that have never previously been involved in a Strategic Partnerships project?
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### Management

#### Funds for Project Management and Implementation

Funds for Project Management and Implementation are provided to all Strategic Partnerships based on the number of participating organizations and duration of the project. The purpose of these funds is to cover diverse expenses that any project may incur, such as planning, communication between partners, small scale project materials, virtual coordination of project activities, promotion, dissemination and other similar activities not covered by other types of funding. A partnership may receive a maximum of 2,770 EUR of Project Management and Implementation costs per month.

<table>
<thead>
<tr>
<th>organisation role</th>
<th>Grant per organisation and per month</th>
<th>Number of Organisations</th>
<th>Grant</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0</td>
<td>0</td>
<td>0.00 EUR</td>
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</table>

No records found

Total

Please provide detailed information about the project activities that you will carry out in the context of the grant requested under the item 'Project Management and Implementation'.

0/1000
Call 2019 Strategic Partnerships (SP) (KA201, KA202, KA203, KA204, KA205)

Transnational Project Meetings

Transnational project meetings: how often do you plan to meet, who will participate in those meetings, where will they take place and what will be the goal?

Please specify the funds requested to organise the planned Transnational Project Meetings.

Transnational Project Meetings Summary

<table>
<thead>
<tr>
<th>ID</th>
<th>Leading Organisation</th>
<th>Meeting Title</th>
<th>Country of Venue</th>
<th>Starting Period</th>
<th>No. of Participants</th>
<th>Grant</th>
</tr>
</thead>
<tbody>
<tr>
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Total: 0 0.00 EUR
Call 2019 Strategic Partnerships (SP) (KA201, KA202, KA203, KA204, KA205)
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Call 2019 Strategic Partnerships (SP) (KA201, KA202, KA203, KA204, KA205)
Multiplier Events

Do you plan to include Multiplier Events in your project?

Yes
No
Call 2019 Strategic Partnerships (SP) (KA201, KA202, KA203, KA204, KA205)
Call 2019 Strategic Partnerships (SP) (KA201, KA202, KA203, KA204, KA205)

## Learning Teaching Training

<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Title</th>
<th>Leading Organisation</th>
<th>Activity Type</th>
<th>Field</th>
<th>Starting Period</th>
<th>No. of Participants</th>
<th>No. of Accompanying Persons</th>
<th>Grant</th>
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</thead>
<tbody>
<tr>
<td>01</td>
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<td></td>
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**Total**

<table>
<thead>
<tr>
<th>Activity Title</th>
<th>Grant</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0.00 EUR</td>
</tr>
</tbody>
</table>

### Background Information

What is the added value of these learning, teaching or training activities (including long-term activities) with regard to the achievement of the project objectives?

How will you select, prepare and support participants and ensure their safety? Please describe the practical arrangements including training, teaching or learning agreements, if applicable.

Please also describe the arrangements for recognition or validation of the learning outcomes of the participants in learning, teaching or training activities. Will your project make use of European instruments such as Europass, EQF/ET, Youthpass, ECTS etc. or any national instruments/certificates?
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Activity Details (C1)

In this section, you are asked to provide details about this specific activity. The section consists of two parts: Activity Details and Groups of Participants.

In the first part (Activity details) you are asked to provide information about the planned activity as a whole (e.g. its venue, duration, etc.), to define the activity's lead organisation, and to list the other participating organisations. The lead organisation is typically the one hosting the activity in its premises. In case you decide to organise the activity outside of the lead organisation's premises, you must respect the detailed rules provided in the Programme Guide and you need to provide an explanation for this choice as part of the activity description. The other participating organisations are all project partners who will send their participants to take part in the activity. Adding a partner organisation to the list of participating organisations will allow you to ask funding for their participants in the second part of this section.

In the second part (Groups of Participants) you are asked to provide some details about the participants who will take part in this activity. The main purpose of this section is to calculate the budget that the project will receive for the participants' travel, individual support and other expenses. The participants are organised in groups for easier calculation. Each group and its budget are linked to their sending organisation.

Field

Activity Title

Activity description (including profile of participants per organisation, goals and results of the activity)

Leading Organisation

Participating Organisations

Country of Venue

Starting Period

The Starting Period should be between project start date and project end date.
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### Timetable

Note that Transnational Project Meetings, Intellectual Outputs, Multiplier Events and Learning, Teaching and Training activities will be listed in this table automatically once you have created them in the dedicated section of the form.

<table>
<thead>
<tr>
<th>ID</th>
<th>Activity Type</th>
<th>Starting Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Multiplier Event</td>
<td>09.2019</td>
</tr>
<tr>
<td>2</td>
<td>Intellectual Output</td>
<td>09.2019</td>
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### Special Costs

#### Special Needs Support

<table>
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<tr>
<th>ID</th>
<th>Organisation</th>
<th>Country of the Organisation</th>
<th>No. of Participants with Special Needs</th>
<th>Description and Justification</th>
<th>Grant (EUR)</th>
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<tbody>
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| Total | 0.00 EUR |

### Exceptional Costs

<table>
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No records found

| Total | 0.00 EUR |

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Follow-up

Impact

What is the expected impact on the participants, participating organisations, target groups and other relevant stakeholders?

What is the desired impact of the project at the local, regional, national, European and global level?

How will you measure the previously mentioned impacts?
Dissemination and Use of Project's Results

You are requested to make plans for the dissemination of your project results. Please provide answers to the questions below.

What will be the target groups of your dissemination activities inside and outside your partnership?

Please define in particular your target audience(s) at local/regional/national/EU level and motivate your choice.

Which activities will you carry out in order to share the results of your project beyond your partnership?

Who will be responsible for the dissemination activities within your partnership and which role will they play?

Our project is producing intellectual outputs/tangible deliverables, please describe how you intend to ensure free access for the public to a digital form of this material. If you intend to put any limitation on the use of the open licence, please describe the type, extent and nature of this limitation.

How will you ensure that the project's results will remain available and reused by others?

If relevant, please provide any other information you consider appropriate to give a full understanding of your dissemination plan and its expected impact (e.g. how you have identified which results are most relevant to disseminate; how you will ensure the involvement of all partners; how you are engaging education stakeholders, etc.)

Sustainability

What are the activities and results that will be maintained after the end of the EU funding, and how will you ensure the resources needed to sustain them?
Project Summary

Please provide a short summary of your project. Please recall that this section (or part of it) may be used by the European Commission, Executive Agency or National Agencies in their publications. It will also feed the Erasmus+ Project Results Platform.

Be concise and clear and mention at least the following elements: context/background of project, objectives of your project, number and profile of participants, description of activities, methodology to be used in carrying out the project, a short description of the results and impact envisaged and finally the potential longer term benefits. The summary will be publicly available in case your project is awarded.

In view of further publication on the Erasmus+ Project Results Platform, please also be aware that a comprehensive public summary of project results will be requested at report stage(s). Final payment provisions in the contract will be linked to the availability of such summary.

Please provide a translation in English. This summary will be publicly available in case your project is awarded.
### Annexes

The maximum number of all attachments is 11 and the maximum total size is 10240 KB.

Please download the Declaration of Honour, print it, have it signed by the legal representative and attach.

```
DOWNLOAD DECLARATION OF HONOUR
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<table>
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<tr>
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<tbody>
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<td>Declaration of Honour</td>
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**Declaration of Honour is required.**

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Please download the mandates, print them, have them signed by the legal representatives and attach.

```
DOWNLOAD MANDATES
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<table>
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<tbody>
<tr>
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**Mandates are required.**

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Please attach any other relevant documents.

If you have any additional questions, please contact your National Agency. You can find the contact details here.

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**ADD FILE**
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**Checklist**

Before submitting your application form to the National Agency, please make sure that:

- It fulfils the eligibility criteria listed in the Programme Guide.
- All relevant fields in the application form have been completed.
- You have chosen the correct National Agency of the country in which your organisation is established. Currently selected NA is:

Please also keep in mind the following:

- Mandates of each partner to the applicant, signed by both parties, should be submitted as an annex to the application form. If the application is approved for funding, signed mandates will be considered as a condition for signature of the grant agreement.
- The documents proving the legal status of the applicant must be uploaded in the participant’s record (for details, see Part C of the Programme Guide - Information for applicants).

**Data Protection Notice**

**PROTECTION OF PERSONAL DATA**

The application form will be processed electronically. All personal data (such as names, addresses, CVs, etc.) will be processed pursuant to Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the EU Institutions and bodies and on the free movement of such data. Any personal data processed will only be used for the intended purpose, i.e. the processing of your application in accordance with the specifications of the call for proposals, the management of the administrative and financial aspects of the project and for the communication of results through appropriate Erasmus+ IT tools. For the latter, as regards the details of the projects’ contact persons, an unambiguous consent will be requested.

For the full description of the collected personal data, the purpose of the processing and the description of the processing, please refer to the specific Privacy Statement (see link below) associated with this form. [Link to Privacy Statement]

I agree with the specific Privacy Statement on Data Protection.

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Sample