Create your VET mobility: Key Considerations and preparation

Topic 1: Intercultural Preparation

- Important Elements

1. Working hours (country vs occupation)
2. Language prep - technical - travel
3. Insurance
4. Political awareness
5. Religion awareness
6. Eating times (rhythm & day)
7. Politeness
8. Safe pass / salmonella pass
9. Clothing, piercing, visible tattoos
10. Tax number (submission)
11. Code of conduct / work culture
12. Company culture / work culture
13. Hierarchies levels
14. Law & Order
15. Unscripted rules
16. Police checks (police vetting)
Key Challenges

1. Prefinance the journey
2. Select
3. Language
4. Food
5. Recruit companies
Topic 2: Language Preparation and the OLS

- Important Elements

- Integrated Lessons
- Mental preparation to use English as a lingua franca by oneself
- Specific Terminology
- 30 lessons English by preparation
- Land travel guides for mobility period
- Language Preparation Use Dictionaries Support
- Travel + Directions (left, right, 100m, hour)
- Preparing Suitable Dictionaries for specificities
- Right Pronunciation (not perfect one) Not to be misused

IMPORTANT ELEMENTS

- Integrated lessons
- Mental preparation to use English as a lingua franca by oneself
- Specific Terminology
- 30 lessons English by preparation
- Land travel guides for mobility period
- Language Preparation Use Dictionaries Support
- Travel + Directions (left, right, 100m, hour)
- Preparing Suitable Dictionaries for specificities

RIGHT PRONUNCIATION (NOT PERFECT ONE) NOT TO BE MISUSED
Key Challenges

- Students usually evaluate their language level to high.
- OLS needs to be more user-friendly.
- People at host companies don’t always speak English.
- A coordination group for task sharing.
- Teachers’ language skills.
- Motivation.
- Non-verbal language.
- English language is for staff.
- Body language / gestures.
- Participant’s motivation.
- Accents, dialects.
- Participant’s confidence.
- A lot of spoken languages.
Topic 3: Project Management: Key Tasks and Responsibilities

- Important Elements

- Finding companies
  - responsibility of the leading hosting org.
- Knowing your partner
  - what is their capacity?
  - what is their motivation?
- Gather a long-term team
- Make sure that the communication is clear
- Contact national agencies!
- Clear practical information for the participants
- Organisation of the whole project
  - roadmap/timeline
- European development plan
- Participant feedback (questionnaire)
- Advanced planning visit
- Be prepared for challenges
  - Be ready to learn from your mistakes
- Dissemination
- Selection of participants
  - How?
- Budget
- Logistics
- Preparation of mobility individuals
- Prepare for the unexpected
  - What to do if something unexpected happens?
Key Challenges

- Project Management
  - Tasks and Responsibilities
  - Who Does What?
  - Gathering a Team for the Long Run
  - Motivate the Staff or Apprentices
  - Time Management - When to do what?
  - Finding a Partner that Fits
  - Cultural Differences
  - How to Select Participants?
  - Finding Companies (WBL)
  - Logistics
  - Things Change, People Are Unpredictable
  - Initial (?) Document
  - Feedback from Companies
  - Budget
Topic 4: Mentoring, Monitoring and Support

- Important Elements

- Mentor in sending organisation: EMPOWER
- Preparation of partners
- Mentor the hosts (organising students)
- Tutoring (one-to-one)
- Project evaluation
- Students + teachers + host partners

- Communication
  - Will all involved parties know?
- Good relation to partner
- Concrete information from partner

- Contact host organisation
- Check public transport / organisation of logistics
- Continuous contact

- Responsible person in case of emergency
- Get basic info of accommodation
- DigiDiary
  - Social media, etc.
  - Survey during the mobility
  - Skype
  - 3 part conversation during mobility

- Important Elements

- Prepare tools in host country
- Digital tools

- Tools

- Erasmus+ Mentoring
  - Social and emotional support
  - Provide mentor
  - Monitor progress
  - Support in learning
  - Communication

- Erasmus+ Monitoring
  - Prepare partners
  - Monitor progress
  - Support in learning
  - Communication

- Erasmus+ Support
  - Prepare partners
  - Monitor progress
  - Support in learning
  - Communication

- Important Elements
Key Challenges

- Cultural differences due to lack of information and problems at the workplace.
- Poster is not reliable.
- Not reliable students.
- Free time activities.
- Direct contact to companies (intermediate actors).
- GDPR (in Ireland).
- Relation to hosting companies.
- Resources.
Topic 5: Learning Recognition and Documentation of Learning

- Important Elements
Key Challenges

- Documentation of soft skills learning/evaluation
- Awareness of Europass by companies
- Clear targets: "Learning Outcomes" (learning agreement)
- Processes:
  - Matching of knowledge & competence
  - Monitoring
  - Communication
- META-LEVEL:
  - Money
  - Different school systems & levels
  - Different systems & how to validate training flexibility
  - Languages
- BEAUREAUCRACY:
  - Administration
  - Time - how? - who?
  - Managing expectations
  - PEPER (work)
  - Leader assessment
- Simplicity
- Priority
- STAFF:
  - Staff substitution
  - Find a good team
  - "Buy in" from other staff
  - Manage the people at the network (change)
- EXPECTATIONS:
  - Languages (free staff)